

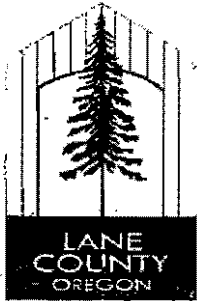
W. C. B.

Lane Area Commission on Transportation
 Highway 126E Appointment Applicants
 Summary of Applicant Responses
 prepared by Celia Barry, January 3, 2011

SUPPLEMENTAL MATERIAL

	John Dunn	Sandra L. Mann	Charles Tannenbaum
1. Experience, training	Public agency and private industry transportation-related employment (20 years)	B.A., Social Work; Spanish minor; M.A. International Relations; Educator (13 years); Social Work, Research (7+/- years)	Board, Oregon Mozart Players; Citizens Committee to maintain Hwy 126E as a scenic highway (6 yrs. ago); Pres. Medical Staff Santa Teresita Hosp (1975)
2. Why interested, contributions hopes to make	Hwy 126E traffic mobility, economic importance	Public transportation, reducing pollution; traveler on Hwy 126E	Maintain integrity of Rte 126 as the main arterial route of the McKenzie Valley
3. Concerns	Freight mobility, road safety, environmental, economic development	Public transportation, carpooling, reducing congestion; highway safety; representing community	Rte 126 highway safety; potential impact of increased trucking on Rte 126 and citizens living along the highway
4. Other community involvement		Attended LTD Board meetings related to transit cutbacks and planned West Eugene EmX; attended 4J Board meetings; Union substitute teacher meetings	6 yrs ago part of citizens committee to maintain Rte 126 as a scenic hwy only
5. Diversity	Current member, ODOT Diversity Council; over 40, hearing disability	Woman, over 50; fluent in Spanish; a little hard of hearing; worked with students/families from all over world; travelled abroad quite a bit	Would respect all opinions regardless of background or ethnicity; over 40
6. Other committees	Current member, ODOT Diversity Council	Social Justice Committee at church; working with Point2Point on encouraging taking bus/carpooling/biking/walking; "NRO (work)" board meetings	
7. Employed/ contract arrangements/family having Lane County contractual arrangements	No	No	No
8. How heard	Word of mouth	Newspaper	Newspaper
9. District residence	East Lane County: 91094 Leashore Dr., Vida	Springfield: 306 F St.	East Lane County: 40882 McKenzie Hwy (between Walterville and Leaburg)

DEC 22 2010



Lane County LANE COUNTY
 CITIZEN ADVISORY COMMITTEE OF COMMISSIONERS
 APPLICATION

APPLICANT'S NAME AND CITY: CHARLES TANNENBAUM WALTERVILLE	DATE: 12-22-10
NAME OF ADVISORY COMMITTEE: LANE COUNTY AREA TRANSPORTATION ADVISORY	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

BOARD MEMBER OREGON MOZART PLAYERS. CITIZENS' COMMITTEE 6 YRS AGO TO MAINTAIN RTE 126 AS SCENIC HIGHWAY. PRES. MEDICAL STAFF SANTA TERESITA HOSP. (CALIFORNIA 1975)

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

TO MAINTAIN INTEGRITY OF RTE 126 AS THE MAIN ARTERIAL ROUTE OF THE MCKENZIE VALLEY

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

RTE 126 HIGHWAY SAFETY. POTENTIAL IMPACT OF INCREASED TRUCKING ON RTE 126 AND CITIZENS LIVING ALONG THE HIGHWAY

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

6 YRS AGO PART OF CITIZENS COMMITTEE TO MAINTAIN RTE 126 AS SCENIC HWY ONLY

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

I WOULD RESPECT OPINIONS OF OTHERS ON THE COMMITTEE REGARDLESS OF THEIR BACKGROUND OR ETHNICITY

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

No

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

No Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other:

(I LIVE BETWEEN WALTERVILLE + LEABURG)

9. In which County Commissioner District do you reside? please check one:

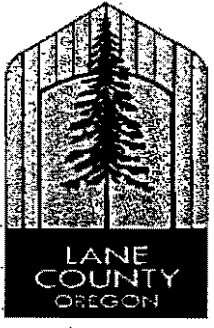
Unsure West Lane County Springfield South Eugene North Eugene East Lane County

*The Board of Commissioners has adopted the following policy on reappointments:

a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.

b. The deadline for incumbent applications will be the same as the deadline for new applications.

* Unless waived by the Board.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME AND CITY: <i>Springfield, OR</i> <i>Sandra L. Mann</i>	DATE: <i>12/22/10</i>
NAME OF ADVISORY COMMITTEE: <i>Lane Area Commission on Transportation</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) *B.A. in Social Work (Spanish minor), Licensed elementary school teacher in OR (have also taught Spanish, Special Education, English as a 2nd language, Title I Reading, music), M.A. in International Relations, graduate courses in International Business.*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? *Public transportation/lessening of pollution is a long time passion of mine. I've lived in downtown Springfield for 2 1/2 yrs. of Lane Co. I've done a lot of traveling along the Hwy. 126 corridor East of the city.*
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. *More people using public transportation, carpooling to lessen traffic congestion on Hwy. 126 East. I've taught (subbed) at schools in the area. I've driven those roads during the day at night. There are danger spots for students travelers. I believe education in that area needs to be done. I have a B.A. in Social Work, am good at interfacing with community members, representing their concerns, etc.*
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *I have attended LTD board mtgs. I've been in frequent contact with Mark Pangborn & Andy Vobora at LTD. I've spoken at 4th School Board meetings. I attend union substitute teacher mtgs.*
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? *I am a woman over 50 who is fluent in Spanish, moderately so in sign language. (since I am a little hard of hearing) I have worked with students/families from all over the world, every socio-economic group. I have traveled abroad quite a bit, too.*
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones? *I'm on the Social Justice Committee at my church. I am responsible for heading up the project on public transportation (getting people to take the bus, carpool, ride a bike, walk). Tracy Smith @ LTD is helping me with this point to point program. I also attend and am active on my NRO (work) board mtgs.*
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene East Lane County

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LANE COUNTY
BOARD OF COMMISSIONERS

ADDENDUM TO APPLICATION FOR LANE ACT COMMITTEE VACANCY:

This is my addendum to the application I filled out for the above vacancy. I hope it answers all your questions and addresses all your concerns re how I would qualify for the this position.

I have already cited my education on page 1 of the application. What follows is a list of all of my experiences in various areas.

SOCIAL WORK: Medical social worker in a hospital in downtown Gary, IN. Worked with patients of different ages, & from various cultures/socio-economic groups. Social worker in a long-term care facility for the elderly, mentally ill, physically disabled, retarded & head-injured. Rural setting, assured Medicare/Medicaid payments/budget, knowledge of community resources, interaction/planning with family members – LaPorte, IN.

Austin, TX: Social worker with C.P.S. (State D.H.S.) Worked with abused/neglected children & their families. Composed various reports, excellent oral/written communication skills, preparation of court documents, facilitated meetings re future of children on my caseload, use of Spanish, responsible for the budget of each child under my care.

Sacramento, CA: Worked in a WRAP around family program as a social worker & team leader. Facilitated planning & other mtgs., use of Spanish. Knowledge of community resources, referrals, composed various reports, organized training sessions.

Abriter Foster Family Agency – social worker with children birth through age 17. Worked with their foster & biological families to plan for reunification or adoption. Worked with people from all different cultures & socio-economic groups, excellent oral/written communication, composed a multitude of reports. Problem solving, knowledge of community resources, referrals.

EDUCATION: I have been in education since 1997, mostly as a teacher. I have taught elementary education, Spanish, special education, English as a Second Language, Title 1 (reading) and music. Since I've been in Lane County, I have subbed for 4J, Springfield School District, Bethel, South Lane County (Cottage Grove) & Creswell. Jobs through the Springfield School District have taken me all over the Eastern part of Lane Co. (East of Springfield). I also worked out in that area as a home health aide during the summer of 2008.

I taught school in Bastrop & Austin, TX, Chico & Sacramento, CA (where I worked for Butte & Sacramento Counties). Since my move to OR five (5) years ago, I've been employed in education as described in the above paragraph. I have attended school board meetings for 4J, especially, as I have gotten most of my work through them. I have spoken at meetings (regarding Supt. Russell's proposals to slash the school budget). I have also appeared on T.V. a number of times regarding this.

I have attended classes at L.C.C. in the following: New & Effective Teaching Strategies & Techniques, Classroom (Behavior Mgt.) & Latin Dance. I have also attended various workshops/professional development classes through school districts in Lane Co. I have subbed

APPLICATION FROM SANDRA MANN FOR LANE ACT COMMITTEE VACANCY,
Page 2

for. They have involved: implementing new math programs, behavior management, students on the 'Autism Spectrum' & introduction to new technology in the schools.

RESEARCH: Research Asst. at St. Mary's University in San Antonio, TX (for the head of the International Relations Dept.). Staffed office, phone/personal contact with students, staff, potential speakers from around the world. Knowledge of B.A. & M.A. programs to present to potential students, excellent oral/written communication skills, compiling reports & updated bibliographical reading lists, use of Spanish. Frequent interaction with students/instructors/staff at the university, supply ordering (knowledge of departmental budget so as to keep spending within limits).

U.S. Census, Springfield & Eugene, OR – Spring of 2009 & 2010. Data collection & verification, entering data into handheld computers, excellent oral/written communication skills for interaction with people from all cultures & socio-economic groups, use of Spanish, mapping of new households, mapspotting, composition of various reports, timesheets, detailed recordkeeping, knowledge of government rules/regulations, maintenance of COMPLETE confidentiality re data gathered, interviewed respondents.

TX Workers' Compensation Commission, Austin, TX (State Agency). 1990-1997 - Special research projects for supervisors regarding various workers' compensation laws/rules & regulations, compiled training manuals, assisted in creating sustainable budget for our unit, line-by-line desk audits of medical bills, wrote Findings & Decisions regarding continued medical care for workers' compensation claimants. Team leader, trained staff, defended decisions in court, research projects regarding various medical conditions, heavy use of computer. Used word processing, Power Point for presentations & spreadsheets. Represented agency at state conventions, heavy public interaction (in-person, via phone & mail). Extremely detail-oriented work, attendance & presentation at board meetings where agency decision voted upon, use of Spanish, point of contact for program to encourage/inform agency employees about using public transportation/carpooling/biking/walking to work. Member of multi-cultural committee: (represented India since my daughter is adopted from there & I knew much about the culture).

Americorps, Sacramento County, CA. Assignment in the field of education (enrichment programs for lower performing/non-English speaking students). Research into teaching techniques, lesson plans to facilitate teaching/improve performance. Entered data into computers, detailed recordkeeping re student enrollment, attendance, performance. Generated reports to administrative staff re the above, use of Spanish. Worked with students/families from: Africa, South America, Asia, Russia, the Middle East, along with Western & Eastern Europe.

GOVERNMENT WORK:

State of WI-Madison, the University of WI-Madison & University of WI Hospitals. Excellent oral/written communication skills, composed reports, dealt with foreign students from around the world, information & referral source, use of computer for compiling course

APPLICATION FROM SANDRA MANN FOR LANE CO. ACT COMMITTEE VACANCY,
Page 3

syllabi/attendance/grade reports/departmental policies. Responsible for composing/compiling departmental newsletter from start to finish (included gathering info./composing up to & including printing & distribution). Heavy use of phones, personal interactions & responsible for mail (along with entering data from/replying to inquiries).

At Univ. Hospitals I was responsible for scheduling meetings, entering data into computers, report writing, compiling hours on timecards, assisting with payroll, answering the phone, interacting with all other departments at the hospital, arranging for transportation for department members, office management, being able to read hospital blueprints, knowledge of medical technology, etc.

STATE OF TEXAS:

Workers' Compensation Commission, Austin, TX 1990-1997
Teacher's Education Agency, Austin, TX 1989-1990
D.H.S. (Child Abuse Division), Austin, TX 1988-1989

U.S. GOVERNMENT:

Department of Commerce, the U.S. Census, Springfield & Eugene, OR. Spring of 2009 & Spring of 2010

STATE OF CALIFORNIA:

Sacramento Professional Network, Employment Development Department, Sacramento, CA, approximately 2003-2005.

COUNTY WORK IN CALIFORNIA:

Sacramento Co. Department of Education, Special Education Teacher. Around 2002-2003
Butte Co. Department of Education, Special Education Teacher & Aide: 1999-2000

CITY OF SACRAMENTO, CA: Planning Department, early 1980's.

LANGUAGES: Fluent in Spanish & somewhat so in sign language. Speak some German, a little French/Oriya (language of S.E. India) & a smattering of Russian.

COMMUNITY INVOLVEMENT:

C.A.L.C. – Community Alliance of Lane County, Assisted in planning events/participated in.
L.A.S.C. – Latin American Solidarity Committee member & SOA watch.
Current member Kelly Butte Neighborhood Assoc., Springfield, OR Past member of 2 neighborhood associations in Eugene.

APPLICATION FROM SANDRA MANN FOR LANE ACT COMMITTEE VACANCY,
Page 4

COMMUNITY INVOLVEMENT (cont.)

Attendance/participation/follow-up on LTD Board meetings. Have spoken at such, had contact with LTD employees & board members. Know three of the board members. Also see response under #4 on page 1 of application.

Attendance/participation at 4J School Board mtgs. re Budget Crisis. Provided input, on working group at Sheldon H.S. to make recommendations to the supt./board re upcoming crisis.

Attendance at Substitute Teacher's Union Meetings re our pay, benefits, upcoming requirements, decision affecting us from T.S.P.C., etc.

Social Justice Committee member at my church. Working on transportation issues for when we relocate to the downtown area. Again, working with Tracy Smith, of LTD, on.

Attendance at Springfield City Council Meetings. Have met & spoken with Sid Leiken, along with other council members.

Past Attendance at Eugene City Council Meetings: Know Kitty Piercy & other members of the city council.

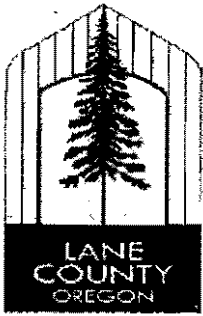
Attendance at universal health care meetings held in Lane Co. by Peter DeFazio. I have met Mr. DeFazio a number of times & frequently speak or e-mail him about issues I consider important concerning our community.

Neighbor of Bill Morrisette, recently retired member of the OR Senate. Have spoken to him about local Springfield issues, county, state & national issues, likewise.

I would LOVE to serve on this committee, due to my passion for improving public transportation in Lane County. Living in Springfield, I feel I have a good understanding of the concerns of people in Eastern Lane County. I have well-rounded experience in fields that would be desirous for this position. I already know a lot of people I would be working/interfacing with, speak Spanish & possess excellent oral/written communication skills. I am a team player, yet speak my mind, diplomatically, when the need arises. Please consider me HIGHLY for this position. Should you have any questions before deciding whom to interview, please CALL me at: 541-687-4753. I'm more of a phone than an e-mail person. I will be out of town from the night of 12/23-12/31/10. Thank you for your time and consideration to this matter.

Sincerely,


Sandra (Sandi) L. Mann



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

APPLICANT'S NAME AND CITY: <i>John Dunn - Uida</i>	DATE: <i>12/15/10</i>
NAME OF ADVISORY COMMITTEE: <i>Hwy 126 East Position</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)

2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?

I want to ensure that mobility of all traffic along 126 + within Lane County is seen with the perspective of growth in our economy

3. List the community concerns related to this committee that you would like to see addressed if you are appointed.

Freight mobility, road safety, environmental concerns and economic development

4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)

NONE

5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?

I am currently a member of the ODOT diversity council and am familiar with efforts, laws associated with Diversity + cultural awareness

6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?

ODOT Diversity Council

7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)

No Yes Specify:

8. How did you learn about this vacancy? Newspaper Word of mouth Other:

9. In which County Commissioner District do you reside? please check one:

Unsure West Lane County Springfield South Eugene North Eugene East Lane County

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July 20, 2004

LANE COUNTY
BOARD OF COMMISSIONERS

Transportation Supervisor

- Qualifications**
- BA-Economics, 15 years in distribution management, 7 years quality management.
 - Project management in transportation and quality programs.
 - Strong continuous process improvement experience.
 - Strong analytical skills, using spreadsheet and statistical analysis.
 - Awareness of cultural diversity issues, ODOT cultural diversity board.

Professional Experience

MOTOR CARRIER AUDITOR

2002 - 2010

Oregon Department of Transportation, Eugene, OR

Conduct Audits of Weight Mile Tax, IFTA, and IRP Taxes

- Conduct investigation of motor carrier's operations, routes of travel, registration, dimension and overweight issues.
- Provide carrier education, tax resolution methods, and communicate to carriers methods for continuous improvement.
- Research, interpretation and application of laws, rules and international agreements for carriers for compliance purposes.
- Recover tax owed money from carriers for the State of Oregon.

QUALITY ADMINISTRATOR

1994 - 2002

Northwest Stamping, Eugene, OR

Management of ISO 9000 Quality Program.

- Coordination of quality system to meet ISO criteria and achieve certification from Underwriters Laboratory.
- Training and education of personnel in quality principles, SPC and tools for continuous improvement.
- Completion of yield measurement and process improvement with 10% increase in material savings.

Supervised production, inspection, and packaging of products.

- Development of online inspection programs, production procedures and custom packaging programs.

Major Projects/Achievements

- Cut material waste by 15% in packing costs, by recycling of shipping containers.
- Development of equipment maintenance program resulting in reduction of equipment failure and downtime, resulting in increased production time and revenues.

TRANSPORTATION MANAGER

1991 - 1993

Timber Products Sales Co. Eugene, OR

Responsible for transportation policy and programs.

- Development of warehouse and reloading of wood products mix suited to customer requirements.
- Improvement and expansion of transportation pricing matrix for sales and invoicing.
- Negotiation of transportation contracts.

Major Projects/Achievements

- Reduction of transportation costs by 25%, by developing alternative

- transportation options.
- Decrease of invoice cycle time by 10%, with transportation information system.
- Increase in sales of wood products from production and outside sources.
- Negotiation of contracts reducing costs by \$800,000 - \$1,000,000 annually.

MANAGER TRAFFIC AND SEA PAC

1990 - 1991

Associated Grocers Inc. *Seattle, WA*

Responsible for inbound product and private fleet backhaul

- Management of inbound product to warehouses: produce, grocery, meat, and general merchandise.
- Supervision and arrangement of backhaul movement of product for private fleet.
- Coordination and development product recovery program and repackaging of usable product.

Major Projects/Achievements

- Obtain temporary authority for common carriers to provide service during strike.
- Growth of allowance opportunities for frozen food and meat departments.
- Institution of warehouse unloading program using 3rd party providers.
- Reduction of inbound transportation cost by 10% utilizing intermodal transport.
- Increase in backhaul opportunities for fleet by 25%.

LOGISTICS ANALYST

1982 - 1990

Weyerhaeuser Company *Federal Way/WA*

Responsible for Composite Panel Logistics

- Provide transportation support for composite production sites.
- Negotiation of contracts for truck/rail shipments.
- Refine rate proposals and analyze service options for production centers.

Major Projects/Achievements

- Team to implement Weyerhaeuser transportation information systems.
- Preparation and administration Southern Sales Center training on use of computer systems.
- Analyze use of private fleet vs. common carriage contract for door plant.
- Participation on team to negotiate LTL transportation for all Weyerhaeuser businesses.

Education

BA, Economics, *California State University, Long Beach CA*

30 MBA credits completed, *City University, Bellevue WA*

Professional

Completed courses/seminars in hazardous waste, transportation law, safety, employee involvement, and leadership. Member of Diversity council for ODOT

Technical

IBM Mainframe, ASA 400, Windows XP, Word, Excel, Access.

Lane Area Commission on Transportation (LACT)

Adopted Bylaws

Board of Commissioners: Board Order 10-10-27-17, October 27, 2010
Oregon Transportation Commission: November 9, 2010

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Recognizing the importance of transportation to the long-term livability of the area and the desirability of speaking with one voice on major transportation issues, and in fulfillment of the requirements of Senate Bill 944 (Section 1, Chapter 509, Oregon Laws 2009), the Lane County Board of Commissioners is submitting to the Oregon Transportation Commission (OTC) this proposal for the formation of an area commission on transportation (ACT) for Lane County.

I. PURPOSE

Lane Area Commission on Transportation (LACT) is an advisory body established to provide a forum for stakeholders to collaborate on transportation issues affecting Oregon Department of Transportation (ODOT) Region 2, Area 5 ("Area") and to strengthen state/local partnerships in transportation.

II. MISSION

The mission of LACT is to:

1. Provide a local forum for sharing information, understanding, coordinating, and gaining consensus around transportation plans, policies, projects and funding;
2. Engage key stakeholders and the general public with a process consistent with state and federal laws, regulations and policies;
3. As applicable, consider all modes and aspects of the transportation system, including air, marine, rail (freight and passenger), road, transit, bicycle, pedestrian, and pipelines;
4. Review and monitor the condition of the Area's transportation system, using appropriate benchmarks;
5. Recommend short- and long-term transportation investment priorities based on state and local plans and addressing identified needs of the Area's transportation system while balancing local, regional and statewide perspectives; and
6. Communicate and coordinate regional recommendations, priorities and activities, and collaborate with other organizations and interests, including as applicable the Central Lane Metropolitan Planning Organization (CLMPO), other ACTs, the OTC, ODOT advisory committees, the Governor's Economic Revitalization Team (ERT), regional partnerships and investment boards, state legislators, Oregon's congressional delegation, and other agencies and stakeholders.

III. AUTHORITY

LACT is an advisory body chartered under authority of the OTC. ORS 184.610 to 184.666 gives the OTC the authority to establish policies for the operation of ODOT and for the administration of programs related to transportation. The OTC may charter an ACT when it demonstrates, and as long as it maintains, a structure consistent with the requirements of the *Policy on Formation and Operations of ACTs*. The OTC retains oversight and final decision-making authority to assure efficient management of the state transportation system. ACTs provide valuable input and recommendations to that process.

LACT is a voluntary association of government and non-government transportation stakeholders and has no legal regulatory, policy or administrative authority. LACT processes and resulting recommendations shall comply with relevant laws, regulations and policies. As an advisory body to the OTC with authority to make recommendations on policy or administration, LACT meets the definition of a "Governing Body" and falls under the requirements of the Public Meetings Law, ORS 192.610 to 192.690. LACT members shall comply with the requirements of Oregon Government Standards and Practices laws concerning conflict of interest.

IV. ORGANIZATION

A. Voting Members

Following all appointments, LACT will comprise between 29 and 31 voting members, determined as follows:

1. **Lane County and Cities:** The governing bodies of Lane County and the incorporated cities within the Area (Coburg, Cottage Grove, Creswell, Dunes City, Eugene, Florence, Junction City, Lowell, Oakridge, Springfield, Veneta and Westfir) are each invited to designate a primary representative and an alternate representative to LACT. A primary representative shall be an *elected official* but an alternate need not be. In order to facilitate better coordination between LACT and CLMPO, each city that is part of CLMPO is encouraged to appoint a primary representative that is also a member of the CLMPO policy board. (13 members)
2. **Confederated Tribes, Port of Siuslaw and Lane Transit District:** The governing bodies of the Confederated Tribes of the Coos, Lower Umpqua & Siuslaw Indians ("Confederated Tribes"); the Port of Siuslaw; and Lane Transit District (LTD) are each invited to designate a primary representative and an alternate representative to LACT. A primary representative shall be an *appointed or elected official* but an alternate need not be. (3 members)
3. **ODOT:** The ODOT Lane County Area Manager is a voting member of LACT and shall designate an alternate. (1 member)
4. **Central Lane MPO:** Central Lane MPO is invited to designate a primary representative and an alternate representative to LACT. Such representatives need not be *elected officials*, but should be well versed in federal MPO requirements. (1 member)
5. **Transportation Advisory Committees:** The Lane County Roads Advisory Committee (LCRAC) and the CLMPO Citizen Advisory Committee (CAC), with the approval of the CLMPO, are each invited to designate a primary representative and an alternate representative to LACT. (2 members)
6. **Highway 126 East:** The Lane County Board of Commissioners shall appoint a primary representative and an alternate representative for the Highway 126 corridor east of Springfield. (1 member)

7. **Designated Stakeholders:** Following public advertisement, LACT shall appoint four (4) Designated Stakeholder members to represent each of the following designated interests:
- a. Trucking;
 - b. Rail;
 - c. Bicyclists and Pedestrians; and
 - d. Environmental Land Use.

Designated Stakeholder members must reside in the Area or represent a business or organization that operates in the Area. (4 members)

8. **Other Stakeholders:** Following public advertisement, LACT shall appoint between four (4) and six (6) Other Stakeholder members to represent other interests. The Other Stakeholder members should be selected, to the greatest extent possible, to represent a diversity of interests, which may include airports, public transit (bus & rail) riders, business, tourism, public safety, public health, schools, neighborhoods, senior citizens, special transportation needs, minorities, environment, parts of Lane County not otherwise well represented on LACT, and other interests. Other Stakeholder members must reside in the Area or represent a business or organization that operates in the Area. (4–6 members)

Ed. Note: The 16 voting members representing Lane County, cities, the Confederated Tribes, the Port of Siuslaw and LTD are "elected officials," as that term is used in the OTC's Policy on Formation and Operation of ACTs. The 13–15 voting members representing ODOT, CLMPO, transportation advisory committees, Highway 126 East, and Designated and Other Stakeholders are not "elected official." Thus at least 50% of the voting members of LACT are "elected officials."

Initial Stakeholder Member Appointments: LACT will appoint the first round of Designated and Other Stakeholder members as follows: Initially, LACT will convene with members representing Lane County, cities, the Confederated Tribes, the Port of Siuslaw, LTD, ODOT, CLMPO, transportation advisory committees, and Highway 126 East (all categories of voting members except for Designated and Other Stakeholder members). This initial group will then appoint the four Designated Stakeholder members. Once these four Designated Stakeholder members are seated, LACT will appoint the Other Stakeholder members. Subsequently, LACT will reappoint or replace Designated and Other Stakeholder members as their terms expire or they resign.

Alternates: In order to ensure good representation, when a primary member is unable to attend a meeting, the member should contact the member's alternate to serve in the member's place. An alternate member may attend and participate in any meeting, but may vote only when the primary member is absent. In rare cases when both primary and alternate members are unable to attend a meeting, someone else may vote by written authority from the member jurisdiction/entity. Designated and Other Stakeholder members do not have alternates.

Balance: The eight categories of voting members are designed as a whole to provide an extensive diversity of interests and representation. Thus, there should be no overlap of membership between each of these categories such that any entity or interest is able to exercise an undue voice in relation to others. In particular, a Highway 126 East, or Designated or Other Stakeholder member may not be someone who could be a voting member representing one of the other jurisdictions/entities, i.e., Lane County, a city, the Confederated Tribes, the Port of Siuslaw, LTD, ODOT, CLMPO, LCRAC, or CAC. Moreover, the Designated and Other Stakeholder members shall be appointed to balance out other members of LACT and provide a greater diversity of interests and geographic areas.

Terms: Designated and Other Stakeholder members will serve staggered four-year terms and may be reappointed by LACT. Initially, some Designated and Other Stakeholder members may be appointed to partial terms expiring in less than four years. All other voting members may be designated or replaced at any time by their represented jurisdictions/entities.

Repeated Absences: All voting members of LACT are expected to participate in all meetings, or to send an alternate if applicable. If a voting member fails to participate in three (3) consecutive meetings, or to send an alternate, the member's position is deemed vacant, until such time as someone in that position participates (again) in a meeting. Vacant positions shall not count when determining the number of voting members required for a quorum or the number of votes needed to make a decision. The responsible jurisdiction/entity may replace its own repeatedly absent voting member, even if the member's term has not yet expired. LACT may replace a repeatedly absent Designated or Other Stakeholder member.

B. Non-Voting Members

The following officials are invited to be non-voting, *ex officio* members of LACT or participate in any LACT meetings:

- ODOT Area Managers for Areas adjacent to Lane County;
- Oregon Transportation Commissioners;
- The member of the Governor's Economic Revitalization Team responsible for Lane County;
- State legislators representing parts of Lane County; and
- Members of Congress representing parts of Lane County.

Space and time permitting, staff to jurisdictions or entities that are members of LACT are invited to participate in discussions as non-voting members.

LACT may invite other non-voting members to represent relevant areas of interest or expertise and to participate in discussions, on either an *ad hoc* or ongoing basis.

C. Staffing and Financial Support

ODOT will arrange staff support for LACT, with funding provided by ODOT. Specific responsibilities shall be determined by mutual agreement between LACT and ODOT.

Ed. Note: ODOT will arrange for initial staffing support in advance of the first meeting of LACT.

V. OPERATION

A. Decision-Making

Quorum: All voting members of LACT are expected to participate in all meetings, or to send an alternate if applicable. A quorum for decision-making purposes will be two-thirds (2/3) of the voting membership. A quorum may include teleconferencing of members, if feasible. LACT may consider purely informational items with less than a quorum present.

Ed. Note: For example, if the total number of voting members were 30, then a quorum of 20 would be needed to make decisions.

Consensus: LACT will use a consensus decision-making process and will foster mutual respect and a collaborative approach to problem solving. Members will seek to advance broad interests and look for win-win solutions. Consensus means that *all* voting members present can live with the decision. Members are encouraged to voice and have recorded all views. Once a consensus decision has been reached, all members agree to support that decision.

Supermajority Vote: In rare cases where consensus cannot be reached, decisions will be made by an 80% supermajority of the voting members present. A simple majority of voting members present may call for the end of discussion and a supermajority vote.

Ed. Note: For example, if the number of voting members present was 20, then those 20 voting members could make a decision by consensus. Alternatively, a supermajority of 16 or more voting members could make a decision.

Basis for Making Decisions: LACT shall function as an advisory body to the OTC, which has final decision authority. LACT deliberation processes and resulting recommendations shall comply with relevant laws, regulations and policies. Recommendations shall be based on local, state, and federal adopted transportation plans, policies and procedures including, but not limited to:

- Oregon Transportation Plan and supporting mode plans (e.g., Oregon Highway Plan and Oregon Public Transportation Plan);
- Oregon Public Meetings Law, ORS 192.610 to 192.690 (see State of Oregon, Department of Justice, *Attorney General's Public Records and Meetings Manual*);
- State corridor and facility plans;
- Transportation Planning Rule, OAR 660-012;
- Transportation system plans;
- MPO regional transportation plans;
- Federal transportation planning regulations;
- Local government plans, regulations, and ordinances;
- Project selection criteria and prioritization factors approved by the OTC, including Oregon Transportation Management System data;
- State Agency Coordination Program, OAR 731-15;
- Additional criteria established by the OTC; and
- Oregon Government Standards and Practices, ORS Chapter 244 (see *Oregon Government Standards and Practices Laws, a Guide for Public Officials*, by the Oregon Government Standards and Practices Commission).

LACT may use additional criteria to select and rank projects provided the criteria do not conflict with any criteria established by the OTC. If LACT chooses to use additional criteria, they must inform those developing project proposals about the criteria. LACT shall apply regional and statewide perspectives to their considerations, refining recommendations after consultation with any affected MPO.

Recommendations to the OTC shall be documented and forwarded to the OTC with the factors used to develop the recommendation, including any additional criteria used by LACT in forming its recommendation. Documentation developed by a member whose recommendations were not incorporated into the final LACT recommendations will be forwarded to the OTC with other materials documenting LACT recommendations. Recommendations to the OTC will be made in accordance with the approved STIP Development Timeline.

B. Officers

Chair and Vice-Chair: A Chair and Vice-Chair shall be elected by the voting members. The Chair shall preside at all meetings attended, sign documents and correspondence, orient new members, approve agendas, represent LACT in other venues and serve as LACT's official spokesperson. The Vice-Chair shall serve as the Chair's primary alternate and shall preside at LACT meetings in the Chair's absence and assist the Chair in new member orientations as needed.

Ambassador(s): Optionally, LACT may elect one or more Ambassadors to represent it, in place of the Chair or Vice-Chair, when coordinating with the OTC, other ACTs and other entities.

Terms: Officers shall serve one-year terms starting at the first meeting of the calendar year. Officers may be elected to more than one term of office. Elections shall be decided as described in Section V.A, Decision-Making.

C. Committees

LACT may establish a Steering Committee. The Steering Committee shall consist of the Chair, Vice-Chair, the ODOT Area 5 Manager and up to five (5) other primary voting members of LACT elected by the voting members of LACT. Duties of the Steering Committee include development of meeting agendas, development and monitoring of a Work Plan, and mentoring of new members.

LACT may form other standing or *ad hoc* committees as needed, for example, a Technical Advisory Committee. Committees may develop options and make recommendations, but policy decisions must be made by the voting members of LACT.

D. Work Plan & Report

LACT shall develop and adopt a Work Plan. The Work Plan can be amended at any time.

Accomplishments, based on the Work Plan and other achievements, shall be reviewed at least once every two years and a Report prepared. The Report shall review how well LACT is functioning, including staffing, public participation, and coordination with other entities. The Report shall be provided to the OTC.

E. Meetings

LACT will hold monthly meetings at a regularly scheduled time, unless it determines there is no need to meet.

All meetings will be held within the geographic boundaries of LACT. Meetings can sometimes be held at different locations in the Area in order to experience transportation issues first hand. Meeting field trips may be made a part of the regular meeting to allow greater community input on local issues and priorities.

When urgent business must be conducted, the Steering Committee may call a special meeting with 10 days advance notice.

F. Public Involvement

LACT will develop a Public Participation Plan. At least once every two years as part of its regular Report, LACT shall review the effectiveness of its public participation efforts.

In order to fulfill its advisory role in prioritizing transportation problems and solutions and recommending projects, LACT will involve the public and stakeholders in its decision-making process, as prescribed in its Public Involvement Plan. As LACT considers local, regional and statewide transportation issues, it will provide public information and involves the public in its deliberations. To comply with federal environmental justice requirements, the public involvement process will include a strategy for engaging minority and low-income populations in transportation decision-making.

LACT will look for opportunities to engage representatives of key interests as voting members, non-voting members, or invited guests, as appropriate.

VI. COORDINATION

LACT will communicate and coordinate with others that may have transportation related knowledge or interest in the Area. Working with a broad representation of stakeholder groups will help provide a balance between local/regional priorities and statewide priorities.

LACT will jointly develop Coordination Protocols with CLMPO.

LACT will provide regular notice to nearby ACTs, and look for opportunities to coordinate. LACT supports a joint annual meeting of all ACTs within ODOT Region 2.

As part of its regular Report, LACT shall review how it coordinates with other bodies and interests.

VII. AMENDMENTS

LACT defines its manner of conducting business through agreed upon Bylaws. Recommendations to repeal, amend, add to or replace these Bylaws may be made by consensus—or by an 80% supermajority—of all voting members. Such changes shall be presented at one LACT meeting, and acted upon at the subsequent meeting. All amendments shall be reported to the OTC. Administrative amendments shall take effect immediately; other amendments shall take effect upon approval by the OTC.

VIII. GLOSSARY